

Wangkhao Govt. College
Meeting Minutes of IQAC Dated: 03-02-2018.

The following members were present: Kavili Jakhalu Principal, Shongna Konyak Coordinator, Dr. KN Nekha, Dr. K Hukato, Koshy CP, Tenoseno, Tiakumla Jamir.

Proceedings of the meeting:

1. Kavili Jakhalu, Convenor IQAC/Principal chaired the meeting and reviewed the previous meeting minutes.
2. Tiakumla Jamir is instructed to examine and elaborate in detail and the clearer meaning of the Motto and Logo of the college and submit the same within Feb. 2018.
3. Dr. Nekha has submitted his API document and the House briefly discussed on it.
4. Koshy CP, Tiakumla Jamir and Tenoseno are requested to come up with 3-5 points on the Mission of the college for NAAC within second week of Feb. 2018 so as to derive at speedier conclusion.
5. Koshy CP is requested to study the vision of the college and come up with "one line vision" before the next IQAC meeting.
6. The House has also briefly discussed on the revival and activation of Advisory Board of the college and formation of the Prospectus Committee before the next admission.
7. The HODs are requested to submit the Lesson Plan for this semester whose format has been issued during the last part of 2017 to the Principal's office within Feb. 2018.
8. It has also been decided to form the Anti-Ragging , Anti-Sexual and Anti-Harassment Cell.
9. Tenoseno gave her presentation on Criterion I of NAAC Manual "Curricular Aspects" which was assigned to her.
10. All departments are requested to review, analyze and submit the current syllabus in the structured feedback. In this regard, Dr. Nekha is instructed to prepare the questionnaire at the earliest for its issuance to the departments.
11. The House discussed on the importance of initiating various programs for enhancing the students' progress in such areas like speaking skills, language, cooking etc. All the members of the IQAC are further requested to keep this idea and its implementation without much delaying.
12. The next IQAC meeting is fixed on 9th March, 2018.

Recorded by:
Shongna Konyak



Action report:

1. Mission statement presented.
2. Vision statement presented.