



IQAC MEETING MINUTES Dated: 20-08-2021

Members Present: Principal, Shongna Konyak, Koshy CP, Temlei Shonpohru, Tenosenuo Angami, Esther P Konyak.

1. In continuation of the previous IQAC meeting dated 19-08-2021 whereby a comprehensive study of the various criteria for Self Study Report was conducted, Ms. Tenosenuo Angami presented Criterion VII.

Criterion VII: Institutional Values and Best Practices

Key Indicator 7.1 Institutional Values and Social Responsibility

Metric 7.1.1: To reflect promotion of gender equity activity records from 2018-19 onwards are present although some have not been documented nor reflected on the institutional website.

-Under this metric, activities owing to the 2021 lockdown are yet to be conducted. Respective committees/departments are to expedite the conduct of activities related to their committee/departments.

-Gender Champion Annual Action Plan is yet to be tabled. Convenor to table it at the earliest.

- Reflect in the metric that counselling is conducted through Mentoring by respective teachers in respective rooms.

-IQAC and Fitness Club delegated to set up Common rooms both for boys and girls with sports equipment in the rooms such as table tennis etc.

-Provisions required for safe disposal of sanitary napkins as well as instructions in all toilets utilised by ladies on such matters. Lady faculty members to supervise the mechanism in which this is to be done/explore the possibility of acquiring an incinerator for this purpose.

-Day Care Centre to be omitted for this assessment.

Metric 7.1.2: The institution facilitates the use of alternate energy sources. Manwang Konyak delegated to identify the three existing solar lamps for rectification and table a report on the electrical energy consumption by the institution so as to forward a proposal for solar panelling to Deputy Commissioner.

-Metric 7.1.3: To reflect the management of degradable and non-degradable waste:

- i) e-waste: Esther P Konyak to consult e-Circle. Document under what condition such e-waste is to be to e-Circle (e-waste dealer based out of Dimapur) and ascertain that an acknowledgement will be provided to the institution. Document the weight/kinds of e-waste/packaging etc to justify our e-waste management.

ii) Solid waste disposal: Identify and start mechanism on where /how to collect plastic/paper waste to facilitate smooth collection by MTC by renewing the previous linkage with the MTC. With regards to paper waste, explore the possible development of this. To coordinate with RUSA and include paper waste in the vermicompost.

-Sanitation Committee composed on 27th April, 2021 to initiate activities so that documentation is present under Metric 7.1.3 on Swacch Bharat.

-Metric 7.1.4: To reflect water conservation facilities at the institution, the response to be option "B" (any three of the above). Geotagged photographs/videos of the facility is to be provided.

-Metric 7.1.5: Under Green Campus initiatives, the response is option "A" (any four of the above). Reflect recently completed foot path/upcoming patch connecting library and old block.

-Display signage are required the following: Plastic Frees Environment, Prohibition of Smoking/use of Tobacco, Navigational charts for the institution/principal's office, signage for ladies/gents toilets/conservation of flora-fauna/ prohibition of use of airguns-catapults etc.

i) Energy audit: to be carried out by the Power Department with official seal/signature etc. Manwang has tabled the energy consumption of the institution but is yet to be approved by the concerned department.

ii) Green audit: to be carried out by the Eco Club by numbering important trees/labelling/geotagging and identifying number of trees planted in the previous years for documentation. Include under this, the plantation conducted by Wangjin and family and the lychee saplings planted in the RUSA horticulture farm. Eco Club to obtain a pollution free certification either from the Forest Department or any other department with proper format for doing so. A clear Green Campus Recognition from the district authority will certify our efforts under this. Esther P Konyak to approach SDO (C) Mrs. Ilika for commendation for the same.

iii) Environment audit: perhaps the MTC can carry this out certifying that the campus is environmentally healthy/friendly/noise pollution free.

iv) Beyond the campus environmental promotion activities: reflect NSS activities here with proper documentation and photographs

-Metric 7.1.7: To reflect disabled-friendly, barrier free environment, include the two ramps in the college along with the available washroom for differently-abled. In the write up, to reflect that at the moment there are no disabled students in the last five year to fall under this category, yet, in the event that such is admitted the college will provide a special room with requisite facilities of audio-visual access as our means of preparedness and to reflect our consciousness.

-Metric 7.1.8: To introduce the wearing of traditional items once a week in line with cultural diversity and inclusiveness once offline classes commence. EBSB to initiate such activities. Hindi Divas to be observed.

-Metric 7.1.9: Reflect activities of the Pol. Sci department such as Constitution Day, Anti-Terrorism Day. To collect Vigilance Week photographs/certificate from Principal. Upcoming National Sports Day on 29-08-2021 to be conducted by IQAC/Student's Advisory Committee at the college ground (to geotag while activity is taking place along with photographs). Women's Equality Day on 26-08-2021 to be taken up by Gender Champion.

2. As the criterion could not be covered in a single meeting, the house resolved that it be carried over to the next IQAC sitting scheduled for 23-08-2021 at 11.00 AM.

Recorded by:
Dr. Esther P Konyak
Secretary, IQAC



ACTION TAKEN REPORT

1. Gender Champion Cell Annual Action Plan prepared.
2. IQAC & Fitness Club has set up Boys/Girl's Common Rooms.
3. Green Campus Commendation received from District Administration, Mon.
4. E-Circle contacted for e-waste and ICT & Website Committee has identified e-waste products to be disposed off in a safe manner.
5. Hindi Diwas Day observed by EBSB.
6. National Sports Day observed by Students' Advisory Committee.
7. National Women's Equality Day observed online by Gender Champion Cell.