



IQAC Meeting Minutes Dated 06-06-2019.

Members Present: Principal, IQAC Coordinator, Prescilla Ezong, W Wangjin, Abel Swu, Ayamo Kikon, SB Moses, Chothayato Rote, Grace Seb, David Konyak, Temlei Shonpohru, CP Koshy, M. Sudha, Lakpati Singh, Mongyung Phom.

1. Resolved that every Saturday (after summer break) shall be an extra-curricular day.
2. ICT to conduct a workshop for faculty after summer break.
3. Resolved to have a Performing Arts Committee comprising of the following clubs/members:
 - A) Drama Club: M. Sudha, Temlei Shonpohru, SB Moses, Abel Swu
 - B) Book Club: Wangjin, David Konyak, Tiakumla Jamir
 - C) Cultural Club: Prescilla Ezong, Manwang Konyak, Ralu Lohe, Grace Seb
 - D) Fine Arts Club: Mongyung Phom, CP Koshy, Atho Rote
4. Criterion I of the SSR.

Criterion I: Curricular Planning and Implementation

- 1.1.1. Affiliated college with effective curriculum system.
= To prepare on lesson plan, routine, academic calendar, mentoring, tutorial
- 1.1.2. = RUSA Horticulture Certificate Course/ IGNOU
- 1.1.3. = insert BUGS members (Principal, Dr.Nekha/ Ignou Councillors SB Moses, Esther P Konyak, Temlei Shonpohru, Tenosenuo, Tiakumla Jamir, Sutoli)

1.2 Academic Flexibility

- 1.2.1. = introduction of B.A. Honours Programme in the Dept. of Economics/ RUSA Horticulture
- 1.2.2. = not applicable
- 1.2.3. = RUSA

1.3. Curriculum Enrichment

- 1.3.1. = to implement plastic free zone, tobacco free zone, waste management, conduct seminars/competition of Human rights etc,
- 1.3.2. = to include various plantations under RUSA Horticulture (banana, pineapple, flowers, dragon fruit to be implemented soon)
- 1.3.3. = EVS field trip to Tizit Green Ply/ EVS field trip to Kongan coal mines
= H. David Konyak to work out the possibility for summer internship with DC, SP, and Dist. Hospital

1.4. Structure Feedback

- 1.4.1. = Curriculum Committee to prepare structured feedback
- 1.4.2. = to opt for # C (feedback collected and analysed)

5. Criterion II Teaching, Learning and Evaluation

- 2.1.1.1. = data evaluation to begin with the year 2015-16 (to concentrate on the current year and go backwards as much as possible)

2.1.2. Average Enrolment Percentage (last 5 years)

2.1.2.1. = data available

2.1.2.2. = to focus on capacity

2.1.3.1. = to consult other colleges

2.2.1. Catering to Student Diversity

2.2.2. = refer to file compiled for AAA, and get updates with the latest

2.2.3. = one (1) person under Differently Abled category

2.3.1. Teaching Learning

2.3.1. = field trips to Tizit, paper presentation, group discussion, article reviews etc., need to create/activate more creative ideas for better teaching learning (use of ICT in the form of Audio Visuals/ screening of relevant documentaries and films related to the subject etc)

2.3.2. =percentage of teachers using ICT (any form of technology to disseminate knowledge)/ must aim to produce 100% in this

2.3.3. – Mentoring committee to distribute the name as soon as possible, the particular mentors are instructed to identify the stress related/academic related issues or problems, and try to find ways/measures to deal with them

2.3.3.1. = Mentoring Committee to source required data

2.3.4. Innovation & Creativity in Teaching-Learning

= to refer to other colleges, and must come up with more creative ideas and implement the same.

2.4. Teacher Profile and Quality

2.4.1. = refer to Higher Education guidelines for number of sanctioned posts.

2.4.2. = data to be collected

2.4.3. Teaching Experience of fulltime teacher in number of years (current year)

2.4.3.1.= data to be collected from respective teachers

2.4.4. = collect former Principal Shri. Akok Walling's Governor's Gold Medal Award in soft copy

2.4.5. = yes

2.5. Evaluation Process and Reforms

2.5.1. = yes,

2.5.2. = yes

2.5.3. = yes

2.5.4. = yes

2.6. Student Performance and Learning Outcome

2.6.1. & 2.6.2.to support each other, & Take proper reference from other college for better understanding. In this regard, all the committees are reminded to submit the Report to the ICT and IQAC, in softcopy only.

2.6.3.1 & 2.6.3.2 = data to be collected write the report

2.7 Student Satisfaction Survey

2.7.1. = ICT to collect all required data from the office for the creation of a college data base. IQAC to bear the cost of creating a data base for the college (students/faculty/staff). All data to be collected at the earliest.

To be noted:- All the points should be written in bullet points, and stick to the point and make it as straight/clear as possible.

Recorded by:
Esther P Konyak
Secretary IQAC



ACTION TAKEN REPORT

1. Summer Internship with Mon Police confirmed.